

AGENDA - C1 Staff Training Event

Meeting:	C1 Staff Training Event (5 day)
Date:	2nd – 5th May 2016
Hosted by Partner:	Cebanc



Purpose: Aims and objectives of Training event

Training for 6 teachers involved in the pilot to plan how best to use the project's e-learning materials including preparation, during the mobility and follow up, exchange ideas and utilise ECVET system. 2 teachers from Spain will also participate. The training event will run for 5 days and coincide with a project meeting - therefore the project team representatives will take an additional Teacher /Trainer' from the 4 partner organisations travelling to Spain for the event - thus 6 Teachers -1 from each learning organisation will participate.

C1 - Teachers from Higher Education and VET will exchange ideas and work together to produce input for the IO4 Teacher Guide and IO5 Pilot plan guided by a facilitator from the project team. The expertise and experience of the teacher representatives from the six partner organisations will be shared between HE and VET and four countries to provide valuable knowledge exchange. Using the e-learning materials, they will discuss the most effective and practical ways to deliver the employability course unit including preparation, during the mobility and follow up. They will discuss how to organise and manage learner mobilities and the continuing professional development benefits for teachers. An employer representative will join the group for a session to discuss how to ensure employer needs are met. The teachers will also discuss how to ensure learning outcomes are recognised by incorporating the ECVET system in the process. The teachers will continue to contact each other through virtual meetings and social media during the project to support each other and exchange experiences and ideas. They will act as ambassadors in their organisations training other teachers to use the project's products.

Sunday 1 May 2016

Travel day to San Sebastian, Spain

Monday 2 May 2016 (Day 1)

1.	Welcome to CEBANC	09:00 - 09:30	Marijo Irastorza
2.	Ice Breaker – Getting to know one another	09:30 - 10:00	All
3.	The Starting point – Intellectual Output 1: Outline of Previous projects <ul style="list-style-type: none"> Life 2 – Skills for Life project – Employability and Entrepreneurship 	10:00 - 11:00	Marijo Irastorza & Anabel Menica

	<ul style="list-style-type: none"> Employ Project – Developing Competences for Employability (Politeknika Txorierrri) 		
	Break	11:00 – 11:30	
4.	Review of progress so far –	11:30 - 12:30	Jon Harding / Pete Hodgson
5.	Life Online and its link to improved transnational mobility – the preparation (before), during and after learner mobility (the ECVET principles re-visited)	12:30 - 14:00	All
	Lunch	14:00 - 15:30	
6.	<p>Introduction to Blended learning:</p> <ul style="list-style-type: none"> Exploration of the concept of Blended Learning Online learning and its implications on Teaching and Learning methodologies Assessment methodologies – using the Life Online Platform to support the learner and monitor progress <p>Discussion Forum – an opportunity to share good practice and experience</p> <p>Blended Learning in Action – Strengths and weaknesses of online learning</p>	15:30 - 17:00	All

Tuesday 3 May 2016 (Day 2)

1.	Introduction to day 2 to 4	09:00 - 09:30	Jon Harding & Pete Hodgson
2.	<ul style="list-style-type: none"> Development of Life On-line Modules and associated resources (activities) Each Module lead will present their Module and proposed content and structure Teacher/Trainers will be asked to evaluate / review and recommend additions or amendments to each element (module) of the proposed curriculum area. In addition the participants will be divided in to 2 groups. The Module Lead will present the range of Activity good practices proposed that have been developed (existing or new) to enable the Learner to gain the relevant knowledge, skill and competence in the Module Teachers and Trainers will prepare comprehensive feedback and evaluation of Activities appropriateness and effectiveness. <p><i>The participants will divide in to small transnational teams and systematically review the learning resources and materials, drawn from Life 2 / Employ and new materials developed under IO1 – each group will be led by a Team leader</i></p>		All

	<u>Learning to Learn: UK</u>	09:30 – 11:30	Gareth Lewis Bridgwater College
	<ul style="list-style-type: none"> • Module Presentation: (Module overview) • Participant Feedback (Discussion in 2 groups, using template (Module)) 		
	<ul style="list-style-type: none"> • Prepare feedback and type up 	30 minutes	
	<ul style="list-style-type: none"> • Activity presentation: 	30 minutes	
	<ul style="list-style-type: none"> • Participant feedback 	15 minutes	
	<ul style="list-style-type: none"> • Participants test activity (3 groups & 3 activities) 	15 minutes	
	Break	11:30 – 12:00	
3.	<u>Communication: Finland</u>	12:00-14:00	Sirpa Holmstrom
	<ul style="list-style-type: none"> • Module Presentation: (Module overview) • Participant Feedback (Discussion in 2 groups, using template (Module)) 	30 minutes	Haaga-Helia University of Applied Sciences
	<ul style="list-style-type: none"> • Prepare feedback and type up 	30 minutes	
	<ul style="list-style-type: none"> • Activity presentation: 	15 minutes	
	<ul style="list-style-type: none"> • Participant feedback 	15 minutes	
	<ul style="list-style-type: none"> • Participants test activity (3 groups & 3 activities) 	30 minutes	
	Lunch	14:00-15:30	
4.	<u>Entrepreneurship – Finland</u>	15:30-17:30	Nemanja Rodic
	<ul style="list-style-type: none"> • Module Presentation: (Module overview) • Participant Feedback (Discussion in 2 groups, using template (Module)) 	30 minutes	Helsinki Business College
	<ul style="list-style-type: none"> • Prepare feedback and type up 	30 minutes	
	<ul style="list-style-type: none"> • Activity presentation: 	15 minutes	Suomen Liikemiesten Helsinki Kauppaopisto Business College
	<ul style="list-style-type: none"> • Participant feedback 	15 minutes	
	<ul style="list-style-type: none"> • Participants test activity (3 groups & 3 activities) 	30 minutes	
<u>Wednesday 4 May 2016 (Day 3)</u>			
1	BIG BREAKFAST in Ezeiza hotel and SMALL LUNCH in Cebanc (LONG DAY and IMPORTANT DISSEMINATION ACTIVITIES)	07:00 - 09.00	All
2.	Visit to Fomento de San Sebastian (Talent House) General presentation about Fomento and Internationalization Entrepreneurship Programmes (Good for Dissemination)	09.30 – 10.30	Yesenia Otamendi & Ainara Iparragirre

3.	Taxi to Cebanc and Break	11:00 – 11:30	All
4.	<u>Job Seeking – Slovenia</u>	11:30 – 13:30	Janko Struc
	<ul style="list-style-type: none"> Module Presentation: (Module overview) Participant Feedback (Discussion in 2 groups, using template (Module)) 	30 minutes	
	<ul style="list-style-type: none"> Prepare feedback and type up 	30 minutes	
	<ul style="list-style-type: none"> Activity presentation: 	15 minutes	
	<ul style="list-style-type: none"> Participant feedback 	15 minutes	
	<ul style="list-style-type: none"> Participants test activity (3 groups & 3 activities) 	30 minutes	
	Lunch	13.30 – 14:15	All
5.	<u>Team Work – Spain (1st part)</u>	14:15 – 15:30	Anabel Menica & Kepa Larrondo
	<ul style="list-style-type: none"> Module Presentation: (Module overview) Participant Feedback (Discussion in 2 groups, using template (Module)) 	30 minutes	
	<ul style="list-style-type: none"> Prepare feedback and type up 	30 minutes	
	<ul style="list-style-type: none"> Participant feedback 		
6.	CEBANC (entrepreneurship)	15:30 – 17:30	 IntGen All
	<p>Opportunity for interact in course with future entrepreneurs that want to create a business using co-creation methodology and having intergenerational mentoring (Intgen Project)</p> <p>Dissemination (Local Newspaper journalist, interview)</p>		
7.	<u>Team Work – Spain (2nd part)</u>	17:30-18:30	As above.
	<ul style="list-style-type: none"> Activity presentation: 	30 minutes	
	<ul style="list-style-type: none"> Participant feedback 	30 minutes	
	<ul style="list-style-type: none"> Participants test activity (3 groups & 3 activities) 		
Thursday 5 May 2016 (Day 4)			
1.	Introduction - Developing Life Online and next steps Brainstorming day	09:00-10:00	Jon Harding
2.	<u>Group activity: Divide in to 2 Transnational Groups</u>	3 hours for whole session	All
	a) How can Life On-line contribute to the improvement of Transnational Mobility?		
	Preparation for mobility (before)		

	<p>b) How can this be integrated into the learner's programmes of study?</p> <p>Using evidence based assessment e.g. E-Portfolio and sharing good practice</p> <p>c) What is the teacher's role?</p> <p>1. Assessing the competence in the workplace and evaluation of experience, knowledge, skills and competence. (during & after mobility)</p> <p>2. What assessment methods do you use?</p> <p>3. What assessment methods can be appropriately delivered online?</p> <p>4. How do you evaluate learner outcomes?</p> <p>5. How do you measure skills & competences?</p>		
	Lunch	13:30 – 15:00	
3.	Discussing available assessment methods for the e-platform, with an introduction to the platform's inbuilt tools	15:00-17:00	Greg Court-Smith
4.	Plenary Session (PM)	17:00-18:00	All
Friday 5 May 2016 (Day 5)			
1.	<p>Participants will work in their National Teams to review / adapt and amend the 3 primary components of the Life on Line programme</p> <ul style="list-style-type: none"> • Develop and finalise the Module Content Template • Design the Life Online module Scheme of Work with support from UK <p>Finalise / adapt Activities as appropriate for development of the Online resources</p>	09:00 – 11:30	All
	Break	11:30-12:00	
2.	Team work continued.	12:00-14:00	All
	Lunch		
3.	Plenary Feedback session	15:30 – 16:30	All
4.	<ul style="list-style-type: none"> • Reflections and Action Planning – Next steps • Evaluation of the Training week 	16:30 – 17:30	All
End of C1 staff Training Event			